

DEBRA Annual Members' Event

Terms and Conditions of Booking



Booking and attending the above event is subject to these Terms and Conditions:

1. About the DEBRA Members' Weekend

The DEBRA Annual Members' Weekend will take place during the day on Saturday 14 May 2022 and is free of charge to all DEBRA Members. The day will finish late afternoon.

In addition to Members' Day, Members are invited to attend the optional subsidised evening event which includes a drinks reception, dinner and disco, overnight accommodation for a fee of £37.50 per person aged 18 and over (subject to eligibility criteria which can be found in point 3 of this document).

For reasons beyond DEBRA's control, it may be necessary to change the content and timing of the programme or the speakers without notice. DEBRA accepts no liability in this respect.

2. Pre-booking is essential

Members' Day, and request for the evening event including dinner, entertainment, and accommodation, must be requested using the application form which can be downloaded from our Members' Weekend event website page, or requested from the membership team. Anyone who has not received confirmation of their booking in writing from DEBRA (by email or post) will NOT be able to attend the weekend or book their accommodation.

3. Who can attend?

To attend the event, you must be a DEBRA Member. If you are not yet a member but would like to come to the event, please visit www.debra.org.uk/Membership to find out more and download a Membership application form. Alternatively, request a form to be posted to you by calling the Membership Team on 01344 771961 (option 1).

Please note that any number of members are welcome to attend the Members' Day which is held during the day on Saturday (subject to venue capacity). However, a maximum number applies to booking the optional Saturday evening event, which includes dinner and overnight accommodation. For the evening event an individual adult living with Epidermolysis Bullosa (EB) can apply with up to 2 guests for example a spouse, partner, carer or companion. For EB family evening applications a family member is defined as a parent or guardian of a child with EB or sibling under the age of 18 living at the same address. Any places offered outside of this eligibility criteria will be made at DEBRA's discretion.

4. Children and Young People

For this event children are classified as under 18 years old.

Children are most welcome to attend the DEBRA Annual Members' Weekend and must be named on the application form. There is no fee for children and young people aged 17 years and under to attend the evening function or have overnight accommodation.

No childcare facilities are provided. Parents and/or guardians have sole responsibility for their child's safety and welfare. Children must be accompanied by a responsible parent/guardian at all times.

5. What is the cost to you?

Entrance to the morning and afternoon activities at Members' Day on Saturday is free of charge to all DEBRA Members who have pre-booked their place using the application form.

There is a non-refundable, one-time fee of £37.50 per person for any Member who wishes to attend any or all of the following, subject to eligibility criteria (children and young people 17 years and under are free of charge):

- Drinks reception, evening meal and disco
- Overnight accommodation on Saturday and breakfast on Sunday.

For any Annual Members' Weekend event which includes an activity entrance fee for the Sunday morning, will be charged an additional non-refundable fee of £5.00 per person. Children and young people 17 years and under are free of charge.

6. What's not included?

Individuals are responsible for their own travel costs, carers' costs, spending money, room service, travel and cancellation insurance, additional drinks and food, and additional nights' accommodation for themselves, their families and carers. These costs will not be covered by DEBRA.

No cots are available at the venue; if you require a cot, please bring this with you.

7. Carers and nursing care

Individuals are responsible for arranging, booking, and funding their own nursing care and their carer's attendance at this event. This includes, but is not limited to travel costs, accommodation and spending money, medical equipment, and supplies. Carers and/or nursing care will not be provided by DEBRA.

8. How to book and pay

Bookings for the Members' Weekend will be accepted on receipt of a completed application form that meets the eligibility requirements. Each application form should only include Members of DEBRA living at the same address, unless otherwise agreed.

A completed application form must be sent to the Membership Team located at the DEBRA address outlined at the end of this document. If you need assistance with completing the application form, please contact the Membership Team who will be happy to assist.

If you would like to attend the evening event including overnight accommodation there will be a fee of £37.50 per person aged 18 years and over. Children and young people 17 years and under are free.

If the Annual Members' Weekend includes an activity entrance fee on the Sunday morning, such as entrance into a theme park or zoo for example, an additional non-refundable fee of £5.00 per person will be payable. Children and young people 17 years and under are free of charge.

Once you have received confirmation that your booking for the evening event has been successful and made payment to DEBRA you will deal directly with the hotel to arrange your room booking.

9. Booking confirmation

Your booking will be confirmed in writing (by email or post) once your application form has been received and accepted against the eligibility criteria in point 3. If you are offered a place(s) for the evening event (including accommodation) you will be responsible for contacting the hotel directly to arrange your room reservation; DEBRA will provide the necessary details in your email. It is the responsibility of the member to ensure booking confirmation has been received from DEBRA and the hotel (if accommodation is required) before attending the event and bring this to the event.

10. Should the event become fully booked

Bookings will be taken on a first come, first served basis. After the maximum number of bookings has been reached, any additional application forms received will be added to a waiting list. Should a place become available you will be notified by the Membership Team.

The deadline date to return your completed application form to DEBRA is 17th January each year. This deadline may close early once the event becomes full.

11. If you need to make a cancellation or change a booking

If you have booked to participate in the evening event there will be a fee chargeable for each person 18 years and over. If, on cancellation, we can find someone else to take your place we will refund the fee paid. If we are unable to find a replacement your payment will not be refunded.

Cancellation requests and/or changes to bookings must be received in writing (by email or post) prior to the event.

12. If you do not attend the event

If you do not attend the event and you have paid the fee to participate in evening event and accommodation the fee will not be refunded.

14. Accommodation

Successful applications for the evening event and accommodation will be confirmed to you and the hotel reservations team. Once you have received confirmation from DEBRA offering you a place(s) and made payment to DEBRA you will be responsible for contacting the hotel reservation team who will arrange your accommodation for you. The hotel will attempt to resolve any issues you have and book a room that best meets your requirements. Any questions regarding your accommodation leading up to and on the day of the event need to be made directly with the hotel reservations team.

For EB family members wishing to apply for the evening event including accommodation, a family member is defined as a parent, guardian, or sibling under the age of 18.

Additional bedrooms required for family members or carers are not the responsibility of DEBRA. Additional bedrooms must be booked and paid for by the individuals themselves direct with the venue or any other hotel. The venue will confirm the price of a night's stay at the time of booking. The price is subject to change by the hotel at any time prior to booking.

Any individual wishing to book accommodation for the Friday night before the event will be responsible for booking and paying for the accommodation themselves. However, an Extended Stay for Members Weekend grant can be applied for by anyone who lives 150 miles or away from the venue or needs substantial time for dressing changes. Please see Section 17 for further details.

For Further information please contact the hotel direct.

15. Folding beds

The hotel will discuss these requirements with you when you make your reservation.

16. Wheelchair accessible rooms

Should you require an accessible room please request this when you contact the hotel to make your reservation. Accessible rooms have been specially adapted to accommodate those with specific needs. Bedrooms are spacious and all areas can be accessed from a wheelchair, including the wardrobe and adjusted height desk.

17. Extended Overnight Stay Grant

There is a limited amount of funding for Members' who live more than 150 miles away or need substantial time for dressing changes to apply for an Extended Overnight Stay Grant. This grant assist attendance at the event from the start time on the Saturday morning. An application for this grant should be submitted at the same time as the Members' Weekend Event Application form.

The funds are for Members to receive an evening buffet meal, to chat and meet new friends and overnight accommodation on the Friday night before Members' Weekend, and breakfast on the Saturday morning ready to attend Members' Weekend at the start of the event.

Each person 18 years old and over is required to contribute £37.50 towards this extended stay on the Friday night. There is no charge for those under 18 years old. This is in addition to the usual £37.50 contribution towards the optional attendance at the Saturday night meal and overnight accommodation which is bookable through the Members' Weekend event booking form.

Grants are available to any DEBRA Member who has EB, of any age and with any type of EB along with their parent or immediate carer, who lives over 150 miles away or need substantial time for dressing changes. Grants will be awarded against the eligibility criteria, giving priority to those people who have not attended Members' Weekend before.

An application can be submitted for consideration before 17 January and will be reviewed by the DEBRA panel. Grant applications for this fund will be assessed separately from all other DEBRA Community Support Grants.

For further information on this fund, please refer to the separate information leaflet and application form which can be downloaded at www.debra.org.uk/membersweekend or by contacting the Membership Team.

19. Who to contact at DEBRA

For further information on this event or to become a DEBRA Member, please contact the Membership Team on 01344 771961 (option 1) or email Membership@debra.org.uk.

Alternatively, you can write to us at:

DEBRA
The Capitol Building, Oldbury,
Bracknell, Berkshire, RG12 8FZ.

DEBRA reserves the right to change these Terms and Conditions at any time by posting changes on our website. It is *your* responsibility to refer to these Terms and Conditions by visiting: www.debra.org.uk/membersweekend.